



DEPARTMENT OF THE NAVY

NAVAL SCHOOL OF HEALTH SCIENCES
BETHESDA, MARYLAND 20889-5611

IN REPLY REFER TO:

NSHSBETHINST 4100.2C

02

JUN 12 1998

NSHS BETHESDA INSTRUCTION 4100.2C

From: Commanding Officer

Subj: MANAGEMENT OF ENERGY RESOURCES

Ref: (a) OPNAVINST 4100.5D

Encl: (1) Management of Energy Resources Flowchart

1. **Purpose.** To issue policy and assign responsibilities under the Naval School of Health Sciences (NSHS), Bethesda, Energy Management Program, and to instill an awareness of the need to avoid wasteful energy practices.

2. **Cancellation.** NSHSBETHINST 4100.2B

3. **Background.** The availability and increasingly high cost of energy resources within the Navy and the medical department are a growing concern. The reference sets overall Navy policy, goals, objectives and responsibilities for the management of energy resources within the Navy, both afloat and ashore.

4. **Discussion.** NSHS is unable to regulate the usage rate of seasonal activation and deactivation of heat and central air conditioning. However, there are many corrective actions that command personnel can take to reduce energy usage.

5. **Action.** All personnel assigned to NSHS will be alert to energy waste, and will take immediate steps to curtail energy misuse when found. The following corrective actions will be implemented.

a. Individual corrective action:

(1) Equipment such as typewriters, calculators, radios fans and the like will be secured when not in use.

(2) Lights will be secured in unoccupied spaces.

(3) External security lights will be turned off at daylight.

b. The following types of energy waste will be reported to the Head, Operating Management for corrective action:

(1) Torn or missing insulating lagging

- (2) Leaks (water or steam)
- (3) Broken doors/windows
- (4) Window drafts/door drafts
- (5) Non-functioning radiators/heaters/air conditioners

6. **Responsibilities.** The Head, Operating Management is responsible for the management of energy resources at NSHS and will use the NSHS Material (Zone) Inspection Program, employee reports, and personal inspections to identify energy waste. In addition, the Head, Operating Management will correct wasteful practices using self help resources and submission of trouble calls or work requests to the National Navy Medical Center Facilities Management Department.



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Distribution:
List I & III (Less NNMC)

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MANAGEMENT OF ENERGY RESOURCES FLOWCHART

